



Benchmarks of Success for Maryland's Workforce System
Data and Dashboard Committee
10:00 – 12:00 PM, February 19, 2019
DLLR

Attendees: LiLi Taylor, Milena Kornyl, Adam Greeney, Andre James, Douglas Weimer, Ellen Beattie, Lisa Nicoli, Lynda Weber, Patricia Morfe, Randy Diehl, Stephen Everitt, and Natalie Clements

Handouts: Agenda, Draft Charter, Draft Global Work Plan, Draft Calculation Methodology, and Draft Benchmark Numbers

Minutes

I. Welcome and Meeting Overview

- The committee welcomes new members Adam Greeney and Stephen Everitt from DLLR DWDAL's Office of Workforce Information and Performance as well as Mashonda Smith, the One-Stop Operator for the American Job Center in Prince George's County.

II. News and Notes

- The committee had no news or notes to share from their organizations.

III. Finalize Committee Background Materials

- The committee decided to re-order the goals listed on the Draft Charter and finalize the document with those changes.
- The Draft Global Work Plan document was populated with goals and action items decided upon in the January meeting. The committee walked through the Draft Global Work Plan and edited the order of action items according to when data is available. Natalie Clements will update the document accordingly, send it to Milena Kornyl for official approval and then to the committee for comments. The Data and Dashboard Committee leadership will present this draft document to the WIOA Alignment Group at their monthly meeting next week.

IV. Start 2019 Work

- LiLi Taylor brought the draft Scorecard to the Communications Committee for comment, and they reflected that it was not easily readable to the public.

- The Data and Dashboard Committee proposed creating a small subgroup with members of the Communications Committee to update this document. LiLi Taylor will schedule the meeting, including the following Data and Dashboard volunteers: Adam Greeney, Milena Kornyl, and Lynda Weber.
- Additionally, Milena Kornyl will give the document for review and comment to AAWDC's communications person.
- The committee anticipates updated numbers and/or clarification of processes from Title IV and TANF data.
 - Lisa Nicoli sent the updated TANF numbers and caveats for benchmarks 1.1-1.3 to Lynda Weber and Milena Kornyl. This data may contain duplicates.
 - Randy Diehl will check with his staff if they have updated numbers and will send them accordingly.
- The Data and Dashboard group will present its most updated draft numbers to the WIOA Alignment Group at their monthly meeting next week. Natalie Clements will populate the Scorecard sheet with the updated numbers.
- All committee members that submitted data should note the replicable processes used to gain that data, so the committee can create a user document for calculating the benchmarks.

V. Next Steps

- Natalie Clements will update the draft Global Work Plan, send it to Milena Kornyl for official approval and then to the committee for comments. The Data and Dashboard Committee leadership will present this draft document to the WIOA Alignment Group at their monthly meeting next week.
- LiLi Taylor will schedule a subgroup meeting between the Data and Dashboard and Communications committees.
- Randy Diehl will send updated Title IV benchmark numbers
- The Data and Dashboard group will present its most updated draft numbers to the WIOA Alignment Group at their monthly meeting next week. Natalie Clements will populate the Scorecard sheet with the updated numbers.