

**Youth Apprenticeship Advisory Committee**

***September 23, 2021 Meeting***

Minutes

Attendees: Chairperson Grant Shmelzer, Assistant Secretary James Rzepkowski, Deputy Assistant Secretary Erin Roth, Lauren Gilwee, Michelle Butt, Rob Minnick, Jeffrey Smith, Marquita Friday, Jennifer Griffin, Todd Sabin, Wendy Moore, Brian Cavey, John Feaster, Natalie Clements, Jill McClune, Gary Willow

1. **Welcome and Introductions**

The meeting was convened at 10:33 AM by Chairperson Grant Shmelzer.

1. **Approval of Minutes**

Brain Cavey made a motion to approve the 7/22/2021 minutes and it was seconded by Michelle Butt. The minutes were approved unanimously.

1. **Discussion Regarding Status of Apprenticeship Maryland Program (AMP)**
2. Number of Total Youth Apprentices

2016-2017 School Year: 11

2017-2018 School Year: 27 (12 FCPS; 15 WCPS)

2018-2019 School Year: 47 (23 FCPS; 23 WCPS; TCPS 1)

2019-2020 School Year: 74 (3 ACPS; 3 DCPS; 21 FCPS; 19 HCPS; 2 KCPS; 5 QACPS; 8 TCPS; 13 WCPS)

2020-2021 School Year (to date): 90 (1 ACPS; 4 BCPS; 8 DCPS; 19 FCPS; 23 HCPS; 2 KCPS: 6 SMCPS; 4 TCPS; 22 WCPS)[[1]](#footnote-1)

**2021-2022 School Year (to date): 60 (1 ACPS; 1 AACPS; 3 BCPS; 2 Calvert CPS; 1 Caroline; 6 DCPS; 5 FCPS; 1 HCPS; 1 PGCPS: 23 SMCPS; 2 TCPS; 14 WCPS)**

1. Number of Participating Businesses

2016-2017 School Year: 14

2017-2018 School Year: 44

2018-2019 School Year: 109 unduplicated employers (9 ACPS; 5 CCPS; 6 DCPS; 46 FCPS; 20 HCPS; 5 KCPS; 6 QACPS; 5 TCPS; 35 WCPS)

2019-2020 School Year: 171 unduplicated employers 13 Allegany; 13 Baltimore City; 23 Baltimore; 12 Caroline; 12 Carroll; 17 Dorchester; 53 Frederick; 33 Howard; 12 Kent; 23 Montgomery; 15 Queen Anne’s; 5 St. Mary’s; 16 Talbot; 43 Washington; 2 Wicomico)

2020-2021 School Year (to date): 236 unduplicated employers (to date) 14 Allegany; 1 Anne Arundel; 17 Baltimore City; 27 Baltimore; 17 Caroline; 19 Carroll; 6 Calvert; 22 Dorchester; 58 Frederick; 41 Howard; 12 Kent; 29 Montgomery; 5 Prince George’s; 18 Queen Anne’s; 21 St. Mary’s; 19 Talbot; 44 Washington; 4 Wicomico)

**2020-2021 School Year (to date): 267 unduplicated employers (to date) 18 Allegany; 13 Anne Arundel; 13 Baltimore City; 28 Baltimore; 9 Calvert, 24 Caroline; 21 Carroll; 4 Charles; 25 Dorchester; 57 Frederick; 12 Harford, 35 Howard; 15 Kent; 27 Montgomery; 17 Prince George’s; 22 Queen Anne’s; 26 St. Mary’s; 23 Talbot; 42 Washington; 11 Wicomico)**

1. Number of Participating School Systems

2016-2017 School Year: 2

2017-2018 School Year: 2

2018-2019 School Year: 11 (ACPS; BCPS: CCPS; DCPS; FCPS; HCPS; KCPS; QACPS; SMCPS; TCPS; WCPS)

2019-2020 School Year: 16 Allegany, Baltimore City, Baltimore, Caroline, Carroll, Dorchester, Frederick, Howard, Kent, Montgomery, Prince George’s, Queen Anne’s, St. Mary’s, Talbot, Washington, Wicomico

**2020-2021 School Year (to date): 20 Allegany, Anne Arundel, Baltimore City, Baltimore, Caroline, Carroll, Calvert, Charles, Dorchester, Frederick, Harford, Howard, Kent, Montgomery, Queen Anne’s, Prince George’s, St. Mary’s, Talbot, Washington, Wicomico**

1. Current Average Hourly Wage: $12.53 (ranges from $11.75 to $15.00)
2. Number and Percentage of AMP Students Also With Status as Registered Apprentices: 29 (33.2%) – 2020-2021 School Year
3. Industry representation for currently registered youth apprentices:



The 2019-2020 school year ended with 74 youth apprentices enrolled, and the 2020-2021 year ended with 90 youth apprentices enrolled. There were 63 program completers in the 2020-2021 school year. At the last Maryland Apprenticeship and Training Council (MATC) meeting, approximately 25 Youth Apprenticeship (YA) employers were on the agenda for program approval. The program continues to grow even amidst the challenges brought about by the pandemic.

MATP has conducted regular planning sessions with Apprenticeship Maryland Program (AMP) Coordinators. All sessions have been scheduled with participating school systems. The purpose of these meetings is to plan for the upcoming school year. There is such value in conducting information sessions because they generate parent and student buy in.

1. **MSDE Update – 2020-2021 School Year Wrap-Up**

The Maryland State Department of Education (MSDE) Director of Career Programs, Marquita Friday shared some updates:

* MSDE plans on hosting an AMP Conference next year. They are aiming for an April date, but planning has not yet begun.
* MSDE continues to have conversations with MATP Director MacLarion about prevailing problems, Sponsors in different school systems, and the consistency of related instruction. It could be good to get together and lay out all of the issues related to related instruction and anything else, and then go from there to systematically resolve these issues.

1. **Policy Update – Commencement of Policy Development Process and Background**

The YA legislation sunsetted, but the program continues to function under the same rules of that legislation. MD Labor will be developing a YA policy to provide clear guidance, uniformity, and to address recurring issues. The MD Labor Division of Workforce Development and Adult Learning (DWDAL) Policy Unit is convening a group of subject matter experts (SME) to weigh in on the policy development. Individuals are currently being identified for the YA policy, and the SME group will include employers/Sponsors and representation from MD Labor, MSDE, LPSS’, Commerce, etc. This is a very collaborative process. The policy will capture all elements of the system to ensure that this program runs smoothly and to provide a framework to move forward.

The policy kickoff will be in October 2021. Reach out to Program Manager Smith if you have any questions or if you are interested in being a part of the policy development process.

1. **Legislative Update**

None.

1. **Marketing Update – SAE 2020 Youth Apprenticeship and Community College Award Solicitations; SAE 2020 Supported Statewide Marketing Campaign**

MD Labor can use SAE funding for marketing, and much progress has been made on that front:

* The Request for Proposal (RFP) for video production has closed and a vendor was selected. At least three videos will be made, one of which will be tailored toward YA.
* MD Labor continues to work with Maryland’s Motor Vehicle Administration (MVA) to design apprenticeship content and visual appeal for MVAs television monitors. These are now running, with two different slide shows appearing every 30 minutes.
* This November, buses will be wrapped in alignment with National Apprenticeship week.

1. **Other Business**

The November meeting will be hybrid (members can attend in-person or virtually). It will also be moved one week earlier, so as not to coincide with Thanksgiving. That will also make it during National Apprenticeship Week 2021.

MD Labor Assistant Secretary James Rzepkowski thanked the group on behalf of the Department.

The meeting adjourned.



The next meeting of the Youth Apprenticeship Advisory Committee will be **November 17, 2021 at 10:30AM**

1. Please note that some school systems did NOT have youth apprentices in the 2020-2021 academic year, but did the previous year. These systems elected not to offer work-based learning due the current COVID-19 State of Emergency. [↑](#footnote-ref-1)