**Communications Committee Meeting**

Thursday, December 10, 2020, 10:00 – 11:30 AM

Google Meet Link: meet.google.com/ajv-dwed-etq

Call-in #:

**AGENDA**

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| 1. **Opening**    1. Welcome and introductions | Susan Kaliush, *Committee Chair* |
| 1. **Old Business**    1. WIOA Alignment Group Updates | Kimberlee Schultz, *Committee Co-Chair* |
| 1. **New Business** |  |
| * 1. Professional Development and Technical Assistance Committee Presentation | John Feaster, *Maryland Workforce System Chief Learning Officer* |
| * 1. Schedule for 2021 |  |
| * 1. January Newsletter      + 1. Writing Assignments        2. Due Dates and Deadlines | LiLi Taylor, *Committee Coordinator* |
| * 1. February Newsletter Topics      1. Review/discuss outline      2. Identify COVID-updates | LiLi Taylor |
| 1. **Next Steps** | Susan Kaliush |

*(Pending Committee Approval)*

Next Meeting:Thursday, January 14, 2021 10:00 – 11:30 AM