



Benchmarks of Success for Maryland's Workforce System
Data and Dashboard Committee
10:00 – 12:00 PM, May 21, 2019
Conference Call

Attendees: Douglas Weimer, Milena Kornyl, Ellen Beattie, LiLi Taylor, Nate' Gordon, Patricia Morfe, Randy Diehl, Scott Dennis, Shomare Braxton, Lisa Nicoli, Maryann Maher, and Natalie Clements

Handouts: Agenda

Minutes

I. Welcome and Meeting Overview

- Douglas Weimer, Adult Education Program Specialist at DLLR DWDAL, is the new Chair of the Data and Dashboard Committee. Douglas thanks LiLi Taylor for her leadership.
 - Douglas focuses on data, performance, and accountability for WIOA Title II Adult Education and Family Literacy providers in Maryland.
- Milena Kornyl will continue as the Co-Chair, and Natalie Clements will continue as the Coordinator.
- The committee welcomes new members to their first meeting: Maryann Maher and Nate' Gordon.
- This meeting will have a different structure than the usual monthly meeting. The committee will all meet via conference call for about half an hour, and then the committee leadership will meet with individual partners to discuss data needs and continuation of work. Natalie Clements will reach out to the other workforce partners to schedule individual partner meetings.

II. News and Notes

- DLLR Adult Education is in the process of a Request for Information because the contract for LACES, by LiteracyPro is expiring. DLLR is meeting with some of the other vendors to learn what products and features are available before potentially writing the Request for Proposals. If a Request for Proposals is needed, it will take Data and Dashboard and data-sharing/integration factors into account.
- The WIOA Alignment Group had a short meeting last month; there are no updates for the Data and Dashboard Committee. Their May meeting is cancelled, and the group will next meet on Monday, June 24th. The Data and Dashboard will present its updated benchmark numbers at the WIOA Alignment Group's June meeting.

- It is important for the Management Information Systems Specialists to know how the committee is calculating the Benchmarks of Success; however, the calculation methodology is still in flux and has not been shared past the WIOA Alignment Group. The committee will share the methodology with the Management Information Systems Specialists of all of the workforce system partners once the calculation methodology is finalized (and/or the baselines are finalized). The committee may convene small work group to decide how best to share the information.

III. Next Steps and Action Items

- The Data and Dashboard Committee is to present the updated benchmark numbers to the WIOA Alignment Group at their June meeting. For this, committee members that are in charge of submitting data are asked to:
 - Re-run their Program Year 2017 data and
 - Run Program year 2018, Quarters 1 and 2, data by **Tuesday, June 4th**.
- Members should reach out to committee leadership for questions, challenges, etc. if they expect that they will not be able to submit both data pieces by the deadline.

IV. Individual Partner Meeting: TANF

- Committee leadership met with TANF partners, including Shomare Braxton, Lisa Nicoli, Maryann Maher, and Nate' Gordon.