

Dear Elevator Owner/ Contractor,

This letter is to inform you of a new law that takes effect July 1, 2009. This Law requires the owner of an elevator unit to contract the periodic annual inspection with an authorized third party qualified elevator inspector (TPQEI) **Level 1**.

TPQEI **Level 1** may perform certification inspections on new or modified elevator units as well as periodic inspections in accordance with Maryland laws and regulations. Inspection reports shall be submitted to the Commissioner documenting the required test and inspection. If the periodic inspection report indicates that the elevator unit is in compliance with the safety code, the Commissioner will issue a certificate.

The following briefly describes the TPQEI process and requirements, additional information and forms can be obtained on our website <http://www.dllr.state.md.us/labor/elev.html>

- A TPQEI Level 1 shall have a valid Q.E.I. certification issued by an organization accredited by the American Society of Mechanical Engineers.
- A TPQEI Level 1 shall be an independent elevator consultant, or be employed by an independent inspection agency or employed by the insurer of the elevator.
- A TPQEI Level 1 shall provide the Commissioner with a certified copy of an insurance policy covering liability related to the third party qualified elevator inspector performing inspections on elevators in Maryland.
 - a. The insurance policy shall be issued by an insurance company authorized to do business in Maryland.
 - b. The insurance policy shall be in the amount of at least \$500,000 for injury or death for any number of persons in any single occurrence and \$100,000 for property damage in any single occurrence.
 - c. The insurance policy shall identify the Commissioner as the certificate holder.
 - d. The TPQEI Level 1 shall notify the Commissioner of any material insurance policy alterations or cancellations within five business days of receiving notice of the alteration or cancellation.
 - e. The insurance policy must be kept current, on file with the State of Maryland.
- Inspectors interested in becoming a TPQEI Level 1 must register and be authorized by the Commissioner before performing inspections.
- The TPQEI Level 1 must submit inspection and test reports as required by COMAR.
- The TPQEI Level 1 must re-register with the State of Maryland on an annual basis in conjunction with the Q.E.I. certification expiration date.