

# MARYLAND BOARD FOR PROFESSIONAL LAND SURVEYORS BUSINESS MEETING MINUTES

**Date:** September 1, 2021  
**Time:** 11:00 a.m.  
**Place:** 500 N. Calvert Street  
3<sup>rd</sup> Floor Conference Room  
Baltimore, MD 21202

Access Using Video Conferencing  
[meet.google.com/znw-ckha-meg](https://meet.google.com/znw-ckha-meg)  
Phone: 1-262-546-6259  
PIN: 112 898 300#

## **Members Present:**

John V. Mettee III, Chair, Land Surveyor  
Tammy L. Rollins, Vice Chair, Consumer Member  
Thomas M. Orisich, Land Surveyor  
Jeanne L. Nebre, Land Surveyor  
T.J. Frazier, Land Surveyor  
Derrick McLaughlin, Consumer Member

**Absent:** Eric Cooper, MSS President-Elect  
Noemi Gonzalez, Office Secretary

## **Labor Officials & Staff Present:**

Raquel M. Meyers, Assistant Executive Director  
Milena Y. Trust, Assistant Attorney General  
Carla Marie Zamon, Administrative Specialist III

**Others Present:** Donald Sutton, member of the public

## **CALL TO ORDER**

Chair, John V. Mettee, III, called the Business meeting of the Maryland Board for Professional Land Surveyors to order, virtually, at 11:22 a.m.

## **APPROVAL OF THE MINUTES**

The members of the Board reviewed the Minutes of the Board meeting held on August 4, 2021. Motion (I) was made by Ms. Rollins, seconded by Ms. Nebre, and unanimously carried by the Board to approve the Minutes with corrections.

## **COMPLAINT COMMITTEE REPORT**

Mr. Orisich presented the Complaint Committee Report.

07-LS-21 Investigating/Waiting for response from the consumer  
08-LS-21 Investigating/Waiting for response from the consumer  
09-LS-21 Investigating/Waiting for response from the consumer  
10-LS-21 Investigating/Resending letter to the surveyor  
01-LS-22 Investigating/Waiting for response from the surveyor  
02-LS-22 Investigating/Waiting for response from the consumer  
03-LS-22 Investigating/Waiting for response from the surveyor  
04-LS-22 Investigating/Waiting for response from the consumer  
05-LS-22 Investigating/ Waiting for response from the surveyor  
06-LS-22 Investigating/ Waiting for response from the surveyor  
07-LS-22 Investigating/ Waiting for response from the surveyor

Motion (II) was made by Ms. Rollins, seconded by Mr. Frazier, and unanimously carried by the Board to accept the Complaint Committee report.

## **CORRESPONDENCE**

Mr. Mettee introduced the email from Jeff Rierson regarding a Professional Engineer signing plats in Cecil County. Mr. Mettee stated that Delaware firms are allowed to do this. Mr. Orisich stated the Board is to protect the public. Mr. Mettee and Ms. Trust agreed that a prior letter from March 2013 and the Joint Chairs Board should be mailed to Cecil County, Department of Planning and Zoning. It was also decided that the Professional Engineers Board be contacted and send the same letter to the engineer signing the plats.

Mr. Mettee introduced an email from Ms. Donna Feist regarding a firm, Sitrite, Inc. advertising surveying without a license. The Maryland licensed surveyor in question, Michael Vincent Moskunas, may be listed as responsible charge for a new firm permit. Ms. Trust will send a letter to Siterite, Inc. and contact Mr. Moskunas.

## **NEW BUSINESS**

### **CPC Committee**

Ms. Zamon reported to the Board that Professional Land Surveyor licensees want to use the Professional Engineers' approved provider IACET. The Board decided to have Ms. Zamon reach out to IACET and invite the organization to apply as a continuing education provider. Mr. Mette decided that the CPC Committee needed to be reinstated for audit review purposes. Mr. Mettee made the executive decision to confirm the CPC Committee to be comprised of Ms. Nebre and Mr. McLaughlin.

## **State Specific Exams**

Ms. Zamon also advised that there are six (6) examinees ready to take the Maryland Law and Ethics exam and seventeen (17) examinees ready to take the Maryland Road Grade and Storm Drain exam. The Board agreed to offer state-specific exams in the beginning of November 2021. Ms. Zamon will coordinate with the Office of the Commissioner to reserve the second floor conference room. Ms. Zamon is also to send the exam questions analysis to Mr. Frazier for his review of prior exams.

## **Record Count**

Ms. Meyers presented the current record count. Ms. Trust and Mr. Orisich said the limited license and temporary license should not be populated. Mr. Frazier stated that only expired ones should be present. Ms. Meyers will coordinate with the Information Technology Department to have these fields updated. The licensing trend from 2009 to present was reviewed and a decrease in total number of licenses was noted.

## **OLD BUSINESS**

Mr. Mette confirmed that the next Board meeting will be held in conjunction with the Maryland Society of Surveyors (MSS) Town Hall Meeting on October 14, 2021 and will have a limited agenda. There will be no Complaint Committee Report or Executive session because the matters in question can be handled at the November 3, 2021 meeting.

## **EXECUTIVE DIRECTOR'S REPORT**

Ms. Meyers reported that interviews for the Executive Director position are occurring with the Secretary's Office and that he/she will attend the October 14, 2021 Board meeting. NCEES annual voting delegates were confirmed to be Mr. Mettee and Mr. Frazier.

The Board Staff's move to Eutaw Street is still anticipated at the end of this year, beginning of the next year. Due to there being very limited parking, Board meetings will likely be virtual or designated parking will be established.

## **BOARD COUNSEL'S REPORT** – None

## **MARYLAND SOCIETY OF SURVEYORS** – None

## **APPLICATIONS FOR REVIEW**

Since the August 4, 2021 meeting, three (3) applicants were approved: Patrick Corless, Philip Horne and Joseph Riley Cahill. Three (3) applications were denied for lack of minor engineering education and/or experience.

**EXECUTIVE SESSION** – None

**OTHER BUSINESS**

Mr. Orisich asked if there would be an exam writing session at the MSS Annual Meeting and Mr. Frazier advised that there would be two exam-writing sessions with Paul Ewell, President-Elect of MSS as of October 1, 2021.

The next Board Meeting is scheduled for Thursday, October 14, 2021 on site at Turf Valley Resort in Ellicott City, Maryland.

**ADJOURNMENT**

There being no further business to discuss, Motion (III) was made by Ms. Rollins, seconded by Ms. Nebre, and unanimously carried by the Board to adjourn the meeting at 12:33 p.m.

Approved: \_\_\_\_\_ without corrections \_\_\_\_\_ with corrections

Signature on File  
\_\_\_\_\_  
John V. Mettee, III, Chair

Date: 10/14/2021  
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