

STATE OF MARYLAND
BOARD OF INDIVIDUAL TAX PREPARERS
Business Meeting Minutes
September 29, 2016

TIME: 10:00 a.m.

PLACE: 500 N. Calvert Street
3rd Floor Conference Room
Baltimore, MD 21202

PRESENT: Kay Riddle, Vice Chair
Patti Snell
Jane Bourassa
Michael Canet
Marianela Del-Pino-Rivera

ABSENT: Fredric "Rob" Bader, Chair

DLLR STAFF

PRESENT: Dennis Gring, Executive Director
Matthew Lawrence, Board Counsel and AAG
Alicia Coar, Board Secretary

OTHERS

PRESENT: Tom Brady, MSATP
William Burton
Waldo Charles
Mary Beth Halpern, MACPA
Robert Keontz
Lloyd Mallory
Stephan Rose
Michael Smith
Alverta Steinwdel, MSATP
Alex Stefan
Ronald Tolbert
Cherby Worthington, ITP

Vice-Chairman Riddle called the meeting to order at 10:12 AM.

Upon a motion **(I)** by Mr. Canet and seconded by Ms. Bourassa, the minutes from the August 8, 2016 meeting were approved with corrections unanimously.

Report of the Chair

No Chair Report.

Executive Director's Report

No Report

Old Business

No Report

New Business

No Report

Administrative Hearing

The Board recessed the meeting to conduct administrative hearings in the matters of the Board of Individual Tax Preparers v. Waldo Charles (MITP16-0064),

Recess

The Board recessed proceedings at 11:50 a.m. for lunch.

The Board resumed the meeting at 12:53 PM, after which time, upon a motion (IV) made by Mr. Canet, and seconded by Ms. Bourassa, the Board voted to go into Executive Session in order to consult with counsel, which is permitted to be closed pursuant to the General Provisions Article, Section 3-305(b)(7). Upon a motion (V) by Ms. Snell and seconded by Ms. Bourassa, the Board unanimously voted to return to public session at 1:45 p.m.

Administrative Hearings

The Board recessed the meeting to conduct administrative hearings in the matter of the Board of Individual Tax Preparers v. Akinyemi Jelenke (MITP16-0094), and Lloyd Mallory (MITP16-0003).

The Board resumed the meeting at 5:52 p.m. after which time, upon a motion (VI) made by Ms. Snell, and seconded by Mr. Canet, the Board voted to go into Executive Session in order to consult with counsel, which is permitted to be closed pursuant to the General Provisions Article, Section 3-305(b)(7). Upon a motion (VII) by Mr. Canet and seconded by Ms. Del-Pino Rivera, the Board unanimously voted to return to public session at 6:20 p.m.

Mr. Canet presented the Complaint Committee Report. Five administrative hearings are scheduled for the October 24, 2016 meeting. Upon a motion (VIII) by Ms. Del-Pino-Rivera, and seconded by Ms. Bourassa, the Board unanimously accepted the Complaint Committee Report.

Next Meeting Date

The next meeting of the Board will be held on Monday, October 24, 2016 at 10:00 a.m.

Adjournment

There being no further business, a motion (VI) was made by Mr. Canet, seconded by Ms. Del-Pine-Rivera and unanimously carried to adjourn the meeting at 6:28 p.m.

With corrections

Without corrections

Signature on File

Kay Riddle, Vice Chair

October 24, 2016
Date